

SIMPSON COUNTY TAX ADMINISTRATOR
RECONCILIATION OF LICENSE FEE WITHHELD
DURING YEAR ENDED

PLEASE MAKE A COPY OF THIS FORM FOR YOUR RECORDS

HOW TO RECONCILE YOUR PAYROLL WITHHOLDINGS

Enter under **TOTAL PAYROLL** the quarterly totals of all employees for services in Simpson Co.. Enter under **TAXABLE PAYROLL** only the amount of payroll that is considered taxable. All compensation, i.e., Vacation, Sick and Holiday Pay is to be included in the payroll totals. Please furnish copies of W-2, W-3 or detailed employee listing with equivalent information.

	TOTAL PAYROLL	TAXABLE PAYROLL		WITHHELD TOTALS
1. 1st Quarter ended Mar. 31.....	\$ _____	\$ _____	X .75%= _____	\$ _____
2. 2nd Quarter ended June 30.....	\$ _____	\$ _____	X .75%= _____	\$ _____
3. 3rd Quarter ended Sept. 30.....	\$ _____	\$ _____	X .75%= _____	\$ _____
4. 4th Quarter ended Dec. 31.....	\$ _____	\$ _____	X .75%= _____	\$ _____
5. TOTAL ALL QUARTERS.....	\$ _____	\$ _____		\$ _____
6. Actual withholding payments made quarterly on Occupational Tax Form.....				_____
7. Difference between lines 5 and 6 (if any, check applicable block below).....				_____

8. Number of employees _____ Signature _____ Title _____ Date _____

Account Number

Federal ID

Phone Number

- Any balance due is to be paid and shown on OCC-3PT Form line 3, as an adjustment.
- Any overpayment is to be:
 - credited to next quarter
 - refunded

To Be Filed With The 4th Quarter's Return By January 31

SCREC